

Burton Leonard Church of England (VC) Primary School



Governing Body Policies and Publications 2017-18

	Title	Responsibility	Frequency of review	Review date	Next review
	Acceptable User Policy Agreement for staff and pupils	R	Annual	Autumn 2017	Autumn 2018
	Access Policy (Accessibility Plan to meet requirements of DDA 1995 and SEN and D Act 2001)	R	3 yearly	Spring 2016	Spring 2019
	Action plan following Ofsted inspection/Impact Log	SI	Termly	Termly	Termly
	Admissions Arrangements	GB	Annual	Autumn 2017	Autumn 2018
	Adoption Policy and guidance	R	3 yearly	Autumn 2016	Autumn 2019
	Adult Volunteer Helpers Policy	R	3 yearly	Autumn 2016	Autumn 2019
	Annual Report to Parents	GB	Annual	Summer 2017	Summer 2018
	Anti-bullying Policy	GB	Annual	Autumn 2017	Autumn 2018
	Anti- radicalisation Policy	GB	Annual	Autumn 2017	Autumn 2018
	Appraisal Policy	R	Annual	Autumn 2017	Autumn 2018
	Arts Policy	SI	3 yearly	Spring 2016	Spring 2019
	Art and Design Policy	SI	3 yearly	Spring 2016	Spring 2019
	Asbestos Management Arrangements	R	3 yearly	Summer 2017	Summer2020
	Assessment and Record Keeping Policy	SI	Annual	Spring 2017	Spring 2018
	Attendance management policy	R	3 yearly	Autumn 2016	Autumn 2019
	Attendance targets	GB	Annual	Autumn 2017	Autumn 2018
	Behaviour and Discipline Policy	GB	Annual	Autumn 2017	Autumn 2018
	Bomb Threat Policy	R	Annual	Autumn 2017	Autumn 2018
	Budget Management Policy and Best Value Statement	R	Annual	Annual with budget	Annual with budget
	Calculation Policy	SI	3 yearly	Summer 2016	Summer 2019

	Central Record of Recruitment and vetting checks	R	Live document	Live document	Live document
	Charging and Remissions Policy	R	3 Yearly	Autumn 2016	Autumn 2019
	Child Protection Policy and Guidance for Safer Working Practice	GB	Annual	Autumn 2017	Autumn 2018
	Code of Practice for School Governors	GB	Annual	Autumn 2017	Autumn 2018
	Collective Worship Policy	SI	3 Yearly	Spring 2017	Spring 2020
	Complaints Policy and Procedure	R	3 Yearly	Autumn 2017	Autumn 2020
	Computing and e-safety Policy	SI	2 Yearly	Spring 2017	Spring 2019
	Confidentiality Policy	GB	3 Yearly	Autumn 2016	Autumn 2019
	Credit Card Policy	R	Annual	Autumn 2017	Autumn 2018
	Curriculum Policy	SI	3 Yearly	Spring 2015	Spring 2018
	Data Protection /Privacy Notice	R	Annual Summer	Annual Summer	Annual Summer
	Declarations of offences	GB	3 yearly		
	Design and Technology Policy	SI	3Yearly	Autumn 2016	Autumn 2019
	Developing Performance and Capability Guidance	SI	3 Yearly	Autumn 2017	Autumn 2020
	Disciplinary Policy and Procedures	R	3 Yearly	Autumn 2017	Autumn 2020
	Disclosure of Offences Policy	GB	3 years	Spring 2016	Spring 2019
	Display Screen Equipment Policy	R	Annual	Autumn 2017	Autumn 2018
	Drugs Education Policy/Substance Use and Misuse	SI	3 Yearly	Autumn 2015	Autumn 2018
	Early Years Foundation Stage Policy	SI	3 Yearly	Summer 2016	Summer 2019
	Educational Visits Policy	GB	3 Yearly	Autumn 2016	Autumn 2019
	Emergency Procedures Out of Hours Policy	R	Annual	Autumn 2016	Autumn 2017
	English Policy	SI	2 Yearly	Spring 2015	Spring 2017
	Equality Scheme (Equal Opportunities and Accessibility)	R	3 Yearly	Autumn 2015	Autumn 2018
	Exclusion of Pupils Guidelines	SI	3 Yearly	Autumn 2016	Autumn 2019
	Eyecare Policy	R	3 yearly	Autumn 2016	Autumn 2019

	Failure to Collect a Child Policy	R	3 Yearly	Summer 2016	Summer 2019
	Fire Safety Policy	R	Annual	Autumn 2017	Autumn 2018
	First Aid and Medicines at Work Policy	R	Annual	Autumn 2017	Autumn 2018
	Flexi-time policy	R	3 yearly	Autumn 2016	Autumn 2019
	Flexible working policy and procedure	R	3 yearly	Autumn 2016	Autumn 2019
	Food and Nutrition Policy	R	3 Yearly	Summer 2016	Summer 2019
	Freedom of Information Publication Scheme	GB	Annual	Autumn 2017	Autumn 2018
	Geography Policy	SI	3 Yearly	Summer 2016	Summer 2019
	Governor Allowances (schemes for paying)	GB	3 Yearly	Autumn 2016	Autumn 2019
	Governor Visits to School Policy	SI	3 Yearly	Autumn 2016	Autumn 2019
	Guidelines for managing staff working beyond the state retirement age	R	3 yearly	Autumn 2016	Autumn 2019
	Health and Safety Policy	R	Annual	Autumn 2017	Autumn 2018
	History Policy	SI	3 Yearly	Spring 2016	Spring 2019
	Homework Policy	SI	3 Yearly	Spring 2016	Spring 2019
	Homeworking Policy	R	Annual	Autumn 2017	Autumn 2018
	Increments Policy	R	Annual	Autumn 2017	Autumn 2018
	Induction of New Staff Policy	R	3 Yearly	Spring 2016	Spring 2019
	Instrument of Government	GB	3 Yearly	Autumn 2015	Autumn 2018
	Interactive Whiteboard Policy	R	Annual	Autumn 2017	Autumn 2018
	Intimate Care Policy	R	Annual	Autumn 2017	Autumn 2018
	iPad Acceptable Use Policy for staff	GB	Annual	Spring 2017	Spring2018
	Job share procedure	R	3 yearly	Autumn 2017	Autumn 2020
	Laptop Policy	R	Annual	Autumn 2017	Autumn 2018
	Leave policy NY	R	3 yearly	Autumn 2017	Autumn 2020
	Lettings Policy	R	Annual	Autumn 2017	Autumn 2018
	Lockdown Policy	GB	Annual	Summer	Summer 2018

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	Looked After Children Policy	R	3 yearly	Spring 2016	Spring 2019
	Lone Working RA	R	Annual	Autumn 2017	Autumn 2018
	Marking and feedback policy	SI	3 Yearly	Spring 2015	Spring 2018
	Maternity and Paternity Policy and Procedure	R	3 yearly	Autumn 2016	Autumn 2019
	Mathematics Policy	SI	2 Yearly	Summer 2015	Summer 2017
	Medical Policy	R	Annual	Autumn 2017	Autumn 2018
	MFL Policy	SI	3 Yearly	Summer 2015	Summer 2018
	Midday Supervision Policy	R	Annual	Autumn 2017	Autumn 2018
	Minutes of and papers considered at Governing Body and Committee meetings (Publication)	Clerk	Termly	Termly	Termly
	Missing Child Procedures	R	Annual	Autumn 2017	Autumn 2018
	More Able Policy	SI	3 Yearly	Autumn 2015	Autumn 2018
	Music Policy	SI	3 Yearly	Summer 2017	Summer 2020
	Nappy Changing Policy	GB	Annual	Autumn 2017	Autumn 2018
	National Curriculum Tests Security Policy	GB	Annual	Autumn 2017	Autumn 2018
	Paternity and Maternity Support Leave Procedure	R	4 Yearly	Autumn 2013	Autumn 2017
	Pay Policy including Increments Policy	R	Annual	Autumn 2017	Autumn 2018
	Photographic consent/Use of images and photographs policy	GB	Annual	Autumn 2017	Autumn 2018
	Physical Education Policy	SI	3 Yearly	Spring 2016	Spring 2019
	Presentation and Handwriting Policy	SI	3 yearly	Autumn 2017	Autumn 2020
	Privacy Notice	GB	3 Yearly	Summer 2016	Summer 2019
	PSHE Policy	SI	3 Yearly	Spring 2016	Spring 2019
	Pupil Premium Policy	GB	3 Yearly	Autumn 2016	Autumn 2019
	Reading Policy	SI	3 Yearly	Spring 2017	Spring 2020
	Record of Racist Incidents	GB	Termly to County	Termly to County	Termly to County
	Record, Retention and	GB	3 Yearly	Autumn	Autumn 2019

	Disposal Procedure			2016	
	Recruitment and Selection Policy and Procedures	R	3 Yearly	Spring 2015	Spring 2018
	Reorganisation, Redundancy and Redeployment Policy	R	3 Yearly	Spring 2016	Spring 2019
	Register of Business Interests of Governors and Headteacher	Clerk	Annual	Annual	Annual
	Register of pupils	GB	Live document	Live document	Live document
	Religious Education Policy	SI	3 Yearly	Spring 2016	Spring 2019
	Requests for Leave of Absence in Term time	GB	2 Yearly	Spring 2017	Spring 2019
	Resolving Issues at Work Policy and Procedure(Staff discipline, conduct and grievance)	GB	3 Yearly	Autumn 2015	Autumn 2018
	Restrictive Physical Intervention	R	3 yearly	Spring 2016	Spring 2019
	Review of staffing structure document	GB	Annual	Summer 2017	Summer 2018
	School Improvement Plan	GB	2 x termly	2 x termly	2 x termly
	School Events Policy	R	Annual	Autumn 2017	Autumn 2018
	School Session Times	SI	Annual	Summer 2016	Summer 2017
	Science Policy	SI	3 Yearly	Summer 2016	Summer 2019
	Sex and Relationships Education Policy	SI	2 Yearly	Spring 2017	Spring 2019
	Smokefree workplace policy	R	3 yearly	Autumn 2016	Autumn 2019
	SMSC Policy	SI	3 Yearly	Autumn 2015	Autumn 2018
	Snow and Ice Clearing Procedure RA	R	Annual	Autumn 2017	Autumn 2018
	Spelling Policy	SI	3 Yearly	Spring 2017	Spring 2020
	Social Media Policy	R	3 yearly	Summer 2016	Summer 2019
	Speaking and Listening policy	SI	3 yearly	Spring 2017	Spring 2020
	Special Educational Needs Policy	SI	Annual	Autumn 2017	Autumn 2018
	Standards of Conduct	GB	3 Yearly	Summer 2016	Summer 2019
	Staff Behaviour Policy (Guidance for safer working practice)	GB	3 yearly	Summer 2016	Summer 2019
	Supporting pupils with medical conditions policy	R	3 Yearly	Autumn 2015	Autumn 2018

	Statement of procedures for dealing with allegations of abuse against staff	GB	3 yearly	Autumn 2016	Autumn 2019
	Target Setting for School	SI	Annual	Autumn 2017	Autumn 2018
	Target setting Policy	SI	3 yearly	Autumn 2016	Autumn 2019
	Teaching and Learning Policy	SI	3 Yearly	Summer 2016	Summer 2019
	Use of Chemicals at Work Policy	R	Annual	Autumn 2017	Autumn 2018
	Use of Sun Screen Policy	R	Annual	Autumn 2017	Autumn 2018
	Whistleblowing Policy	GB	3 Yearly	Summer 2018	Summer 2021
	Working at Heights Policy	R	Annual	Autumn 2017	Autumn 2018
	Writing Policy	SI	3 Yearly	Spring 2017	Spring 2020